

~~CONFIDENTIAL~~

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9 October 1954

MEMORANDUM FOR THE RECORD

On 8 October 1954 I showed to [ ] the proposed memorandum of notification of Membership in the Career Staff, with the especial purpose of ascertaining if the stationery of the Office of the Director could be used for this purpose. [ ] informed me that since Mr. Reynolds was a principal officer of the Agency, reporting directly to the DCI, he was entitled to use the stationery and sign the memorandum "For the Director of Central Intelligence", as was proposed. There was no question, therefore, of the appropriateness of this procedure, and the DCI need not be queried on this matter. The use of the stationery was, therefore, approved. Mr. [ ] further said that he believed the DCI would be pleased with the proposed memorandum, format and use of the seal of CIA.

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[ ]  
Chief, Career Service Staff

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